

# Carolina Esthetics Conference

September 14-15, 2008  
Charlotte Convention Center  
Charlotte, NC

## Contract of Exhibit Space and Stage Time

Company Name: \_\_\_\_\_  
Booth Name (for booth signage): \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Day of Show Contact Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Web Address: \_\_\_\_\_

Product/Business Description: Please list products for services to be displayed.

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### **Basic Show Information:**

Show will run Sunday, September 14 from 1pm-6pm and Monday, September 15, 2008 from 10am-6pm. Exhibitor setup will be from 8am-12pm on Sunday, September 14. Booth setup must be complete with boxes and trash removed no later than 12:30pm. Breakdown will occur immediately after the trade show floor closes on Monday, September 15. We ask that you not start breaking down your booth until 6:01 PM. The loading docks will be open from 7:30am-12:30pm on Sunday and from 6pm-9pm on Monday.

### **Booth Rental and Exhibitor Information:**

10x10 (100 sq. ft.) booth includes one 6' skirted table, two chairs and a booth ID sign. Exhibitor can choose to rent additional furnishings from the Charlotte Convention Center. Electrical orders can also be placed through the Charlotte Convention Center. Please email [gracesales@bellsouth.net](mailto:gracesales@bellsouth.net) to request an electrical order form.

Booth rental includes 45min. of stage time if booth space if paid for by June 1. Stage time is limited and will be on a first come, first served basis. Each vendor type will be exclusive to his product or service.

10x10 Booth \$500 \_\_\_\_\_ Number of Booths Required \_\_\_\_\_  
Booth Preference \_\_\_\_\_

**Stage Presentation:**

Title: \_\_\_\_\_  
Presentation Description (2-3 sentences): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Presenter Name: \_\_\_\_\_  
Presenter Bio (2-3 sentences)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Full payment is due with application. Space is only assigned upon receipt of payment.

**Payment Options:**

Payment must accompany registration and may be made by check or credit card. No contracts will be received without proper payment. Booth spaces are non-refundable. If you are unable to attend, you can transfer your booth space to another company with the pre-approval of Carolina Esthetics Conference staff.

**Type of Payment:**

Check\_\_\_\_\_ MasterCard\_\_\_\_\_ Visa\_\_\_\_\_ Discover\_\_\_\_\_ AMEX\_\_\_\_\_  
Credit Card Number: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_ Name on Card: \_\_\_\_\_  
Amount Enclosed/To Be Charged for deposit: \_\_\_\_\_  
Cardholder Signature \_\_\_\_\_

Make check payable to: Grace Medical Equipment, Inc.  
Mail with contract to: 208 S. Magnolia Street  
Summerville, SC 29483

\*Please keep a copy of this contract for your records.

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**For Internal Use Only, Do Not Write In This Space.**

**Payment:**

Check Number: \_\_\_\_\_  
Date Payment Processed: \_\_\_\_\_  
If credit card, Captured: \_\_\_\_\_ Reference: \_\_\_\_\_  
Amount of Transaction: \_\_\_\_\_  
Balance: \_\_\_\_\_

Space(s) Assigned: \_\_\_\_\_